

Mid Atlantic District Ministerium Financial Guidelines

The Mid Atlantic District Ministerium hereby adopts the following as guidelines for the use and distribution of undesignated funds received by the Ministerium into its treasury as of February 10, 2005.

1. Professional enrichment

The Ministerium may purchase or rent curriculum which is designed specifically to enhance the ministry of the local church as a whole, pastoral ministry, leadership development, or any other topic of ministry development which the Ministerium shall agree upon. Ownership of purchased curricula shall reside with the Ministerium and materials shall be kept at a location designated by it. All materials shall be available for loan to any Mid Atlantic District church. Individual members in good standing may apply for a continuing education grant not to exceed \$100.00 in order to attend a seminar or continuing education program related to pastoral ministry or local church ministry. A member may receive only one such grant in any two year period. An application must be submitted to the chairman of the Ministerium and the Ministerium must approve the request.

2. Honoraria and expenses for guest speakers

Specific amounts will be determined by the Ministerium.

3. Social activities

The Ministerium may utilize funds to subsidize, in whole or in part, an annual Ministerium Banquet and an annual Ministerium trip for pastoral couples. The time and location of the banquet as well as the time, duration, and destination of a trip shall be decided by the Ministerium. The amount of subsidy shall be decided by the Ministerium.

4. Ministerium meetings and retreats

The Ministerium may pay for a meal on the day of a Ministerium meeting for all those in attendance that day. This may include guests, speakers, and others participating in that day's meeting. The Ministerium may also pay for the rental of a retreat center and any associated meal(s) should the Ministerium decide to hold a retreat.

5. Member Assistance

The Ministerium may offer assistance to a member in good standing who finds it difficult to pay annual District and National dues. Any member in good standing who is aware of such a situation may request assistance from the Ministerium. Such assistance, if granted, shall be for one year only and shall not be automatically renewed.

6. Administrative

The Ministerium may authorize the payment of any administrative fees (e.g. insurance premiums, postage, supplies, etc.) that it sees fit and as are necessary to the operation of the organization.

**Mid Atlantic District Ministerium
Application for Continuing Education Grant**

Name _____ Date of application _____

Church _____

Address _____ Telephone _____

Date of seminar/class _____ Location of seminar/class _____

Description of seminar/class

Sponsoring organization _____

Speakers _____

Total cost of seminar/class _____ Amount local church is paying _____

Other funds to be applied _____

Reason(s) for attending

Individuals receiving a continuing education grant are required to present a synopsis of the seminar/class contents to the Ministerium upon completion of the seminar/class.

Approved Denied Date _____

Ministerium Chairman